

Project Management for Experienced Project Managers

Target Audience: Practicing Project Managers that understand and practice the standard project principles, wanting to further their PM skills; more relevant for those working on large capital projects and multiple projects. If your organisation has a standard project methodology, this will be referred to during the course.

Key Learning Outcomes

- Explore how to align the project to deliver greater value to its stakeholders.
- Fine-tune your project scheduling techniques.
- Practice using advanced project budgeting and cost management tools to keep your project on track.
- Understand the role of the Project Management Office and how to ensure its success.
- Improve your confidence and ability to manage external project suppliers throughout the contract life cycle.
- Improve your people leadership skills on large, complex and multi-region projects.

Course Experience

- ✓ Theory: Latest best practice
- ✓ Team discussions
- ✓ Group exercises
- ✓ Case studies
- ✓ Technique application practice
- ✓ Personal action planning

Course Outline

DAY 1

Aligning the Project to Deliver Value

- Discovering the Project's Business Value Drivers
- Aligning the Project with Strategic Business Value
- Writing a Simple and Robust Business Case

Organising the People

- Structuring Project Resources Working Across Geographical Regions
- Using Resource Planning Tools
- Establishing a Stakeholder Engagement Plan

Project Scheduling

- Types of Project Scheduling and Effort Estimation
- Recap on Scheduling: Network Diagrams and Identifying the Critical Path

Advanced Project Budgeting and Cost Management

- Project Budget Categories
- Project Value Engineering
- Time/Cost Trade-Off Analysis
- Earned Value Management

DAY 2

Managing Multiple Projects

- The Strategic, Tactical and Operational Roles of the Project Management Office (PMO)
- Reporting and Control Tools
- Identifying and Managing Programme Risks
- Stakeholder Engagement and Support

Contract and Supplier Management

- The Contract Management Life Cycle
- Types of Supplier Contracts
- Key Contractual Risks and Controls
- Managing Supplier Relationships
- Managing Suppliers Across Multiple Projects

Leading Project Teams Successfully

- Important Team Leadership Models
- Key Considerations for Change Programmes
- Agile Principles for High Performance Project Teams

Keys to Success

- Summary of Project Management Best Practices
- Personal Action Planning

Pre-Course Work: Completion of Pre-Course Questionnaire

Course Material: Includes facilitator's slides, exercise worksheets, background reading/articles and recommended books

Ideal Number of Participants: 9

Maximum: 12

Minimum: 4